

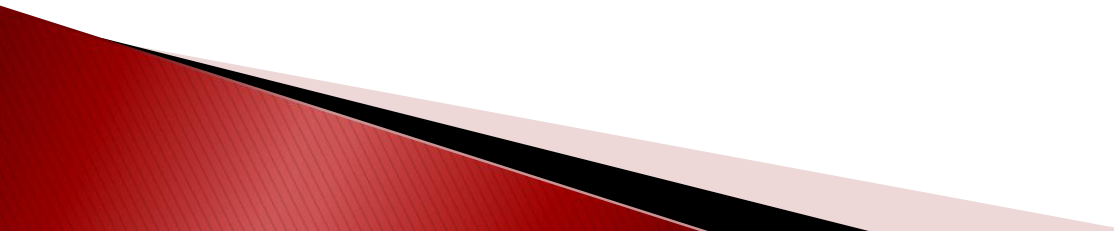
**STONY BROOK**  
**PROJECT 50**  
**FORWARD**

**OPERATIONAL EXCELLENCE • ACADEMIC GREATNESS  
BUILDING FOR THE FUTURE**

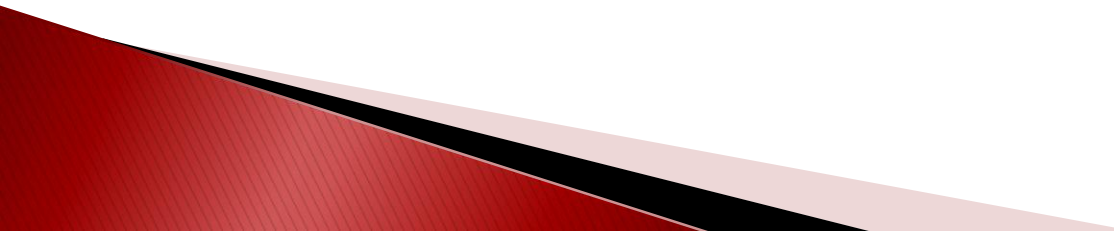
# Library Initiative Team Update

November 2, 2011

# Library initiative team objective

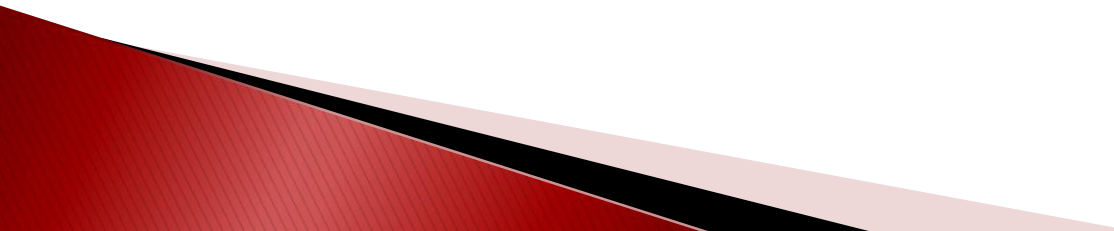
- ▶ Reduce costs through
    - improved library processes
    - consolidation of functions
    - reduction of low value activities
  - ▶ Maintaining a high level of satisfaction
- 

# Workstreams

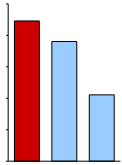
- W1) automate cataloging & invoicing; consolidate credentialing & billing
  - W2) identify specific procurement savings
  - W3) recommendation for best use of library space & optimize resourcing of collections
  - W4) recommendation for demand-based consolidation of functions & desk/entrance staffing
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# Accomplishments to date

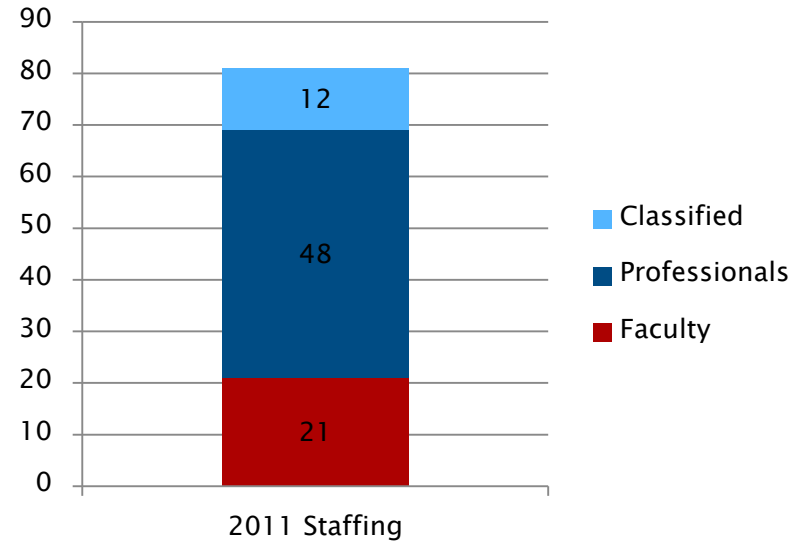
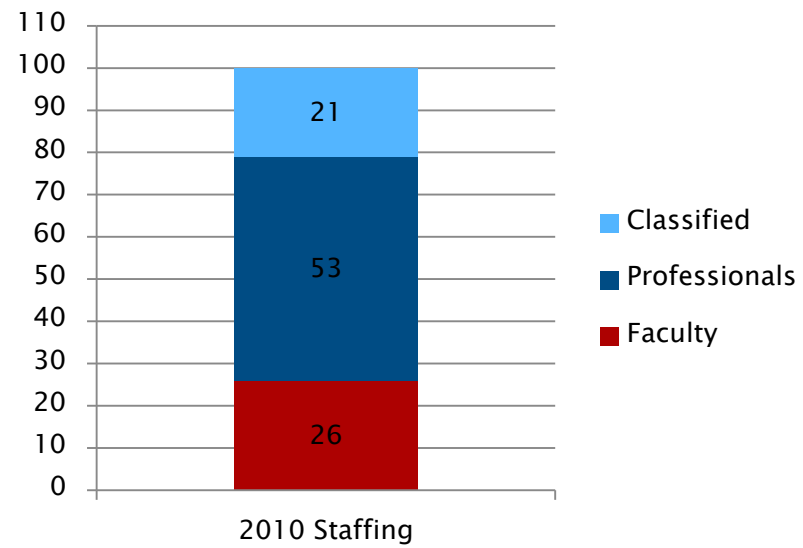
## Spans & Layers initiative: Restructured for Efficiency

- ▶ realigned organization, internally filling supervisory and staffing vacancies
  - ▶ reduced spans and layers
  - ▶ merged / consolidated duplicate functions (W4)
  - ▶ reduced number of desks/entrances staffed (W4)
- 

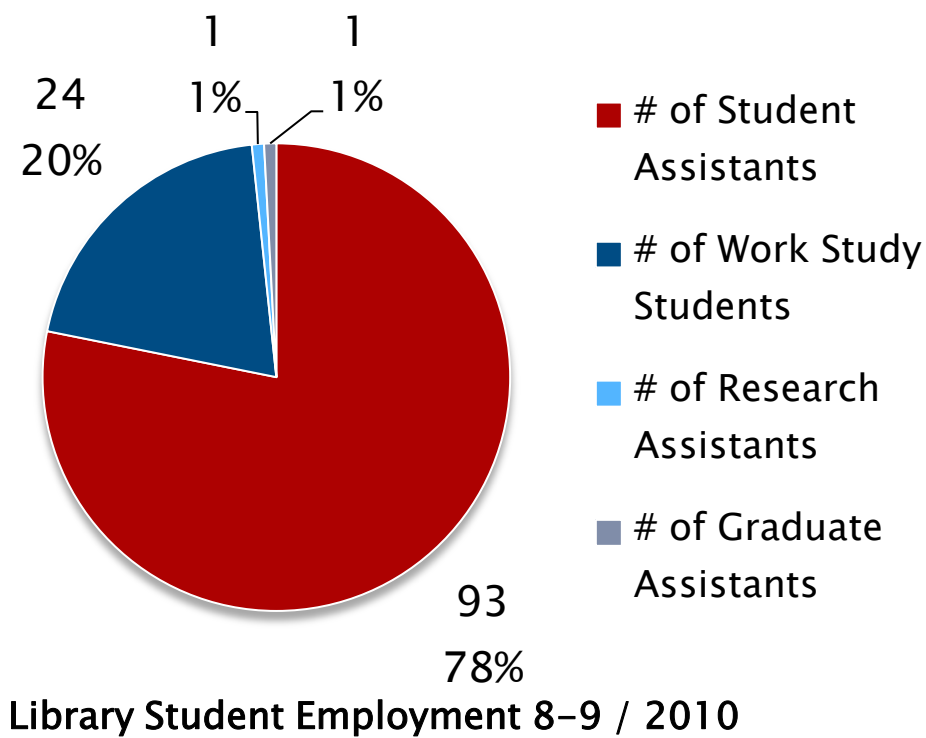
# Bain Benchmarks



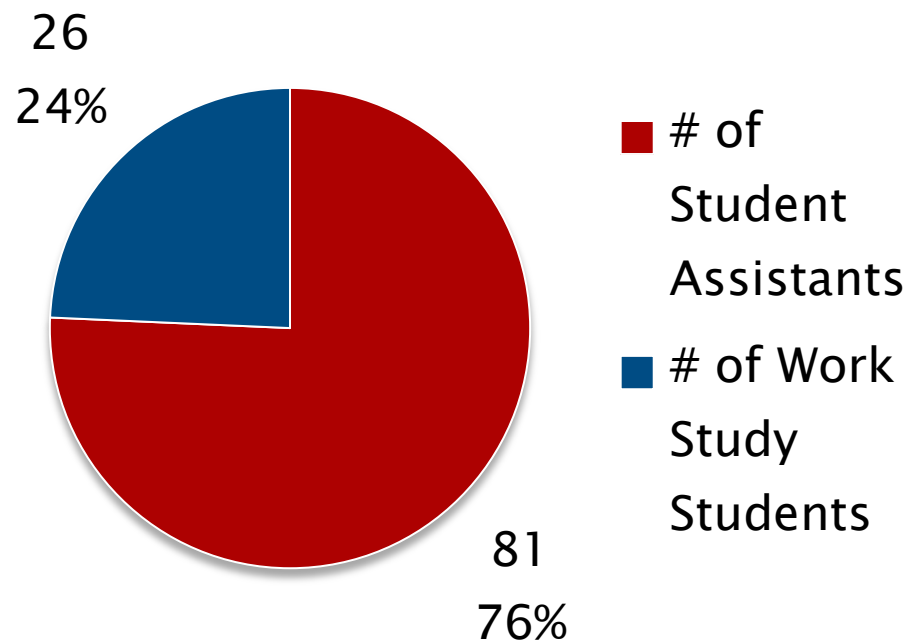
Stony Brook was 15% above the benchmark median as of August, remains above 1<sup>st</sup> quartile



20% staffing reduction yielding ~ \$450K  
 FY 11-12: 1 classified retirement  
 FY 12-13: 1 faculty retirement (VSP III)



**Library Student Employment 8-9/2011**



# Accomplishments to date – W1

## Automating cataloging & invoicing

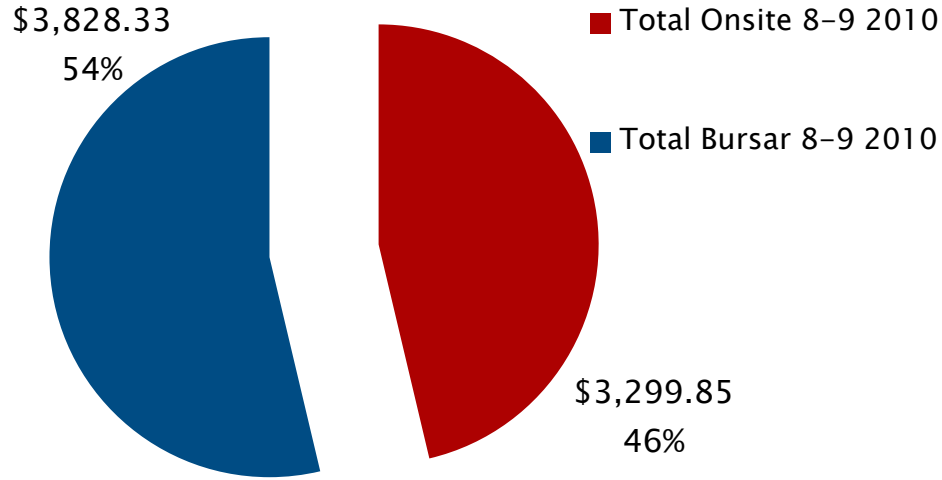
### ▶ Cataloging

- 261,269 records for new humanities collections since Sept. 2011
- 11,553 government document records since Oct. 2010

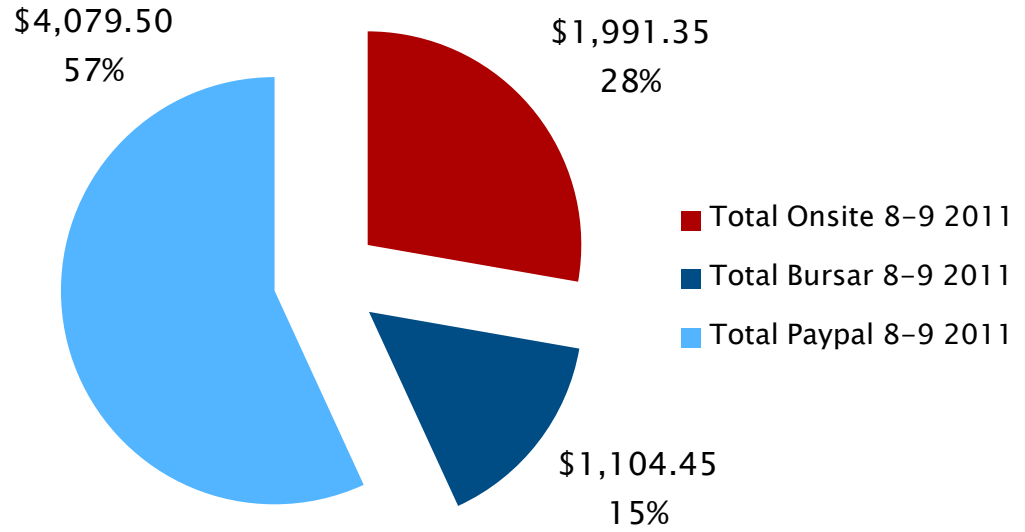
### ▶ Invoicing

- HSL using EDI for subscription invoicing
- ▶ single web interface for West campus and HSC catalogs

# Library Fine Collection



# Library Fine Collection



# Accomplishments to date – W2

## Efficiencies in collection purchasing

- ▶ Reduced corporate card use
- ▶ Stopped use of state vouchers
- ▶ Consolidating number of journal vendors

# Accomplishments to date – W2 & W3

- ▶ # of Subscription titles shifted to electronic-only format
  - 350 (2010)
  - 377 (2011) = [344 print + 33 microforms]
  - 374 (in process for 2012)
- ▶ Savings over 3 years = \$45,000 – \$50,000
- ▶ Additional future savings in reduced binding costs, space, and staff time